

East Central Neighborhood Association

Code of Ethics Agreement for Board Members



**Adopted by the Board of Directors of the East Central Neighborhood Association on:
4/14/2022**

Goal: To establish a set of principles and practices of the East Central Neighborhood Association Board of Directors that will set parameters and provide guidance and direction for Board conduct and decision-making.

Code: Members of the Board of Directors of the East Central Neighborhood Association are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities on the Board. Board members pledge to accept this code as a minimum guideline for ethical conduct:

Board members should:

1. Always strive to serve the best interests of the association as a whole regardless of their personal interests.
2. Use sound judgment to make the best possible business decisions for the association, taking into consideration all available information, circumstances, and resources.
3. Act within the boundaries of their authority as defined by law and the governing documents of the association, in regards to their: duties on the board; participation in neighborhood events; and/or property(ies) within the neighborhood.
4. Provide opportunities for residents to comment on decisions facing the association.
5. Perform their duties without bias for or against any individual or group of owners or non-owner residents.
6. Disclose personal or professional relationships with any company or individual who has or is seeking to have a business relationship with the association.
7. Conduct open, fair, and well-publicized elections.
8. Promote collaboration, cooperation, and partnership among association members.
9. Ensure the right of all association members to appropriate and effective services without discrimination on the basis of the organization's volunteer or staff make-up in respect to

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gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

10. Always speak with one voice, supporting all duly adopted Board decisions—even if the board member was in the minority regarding actions that may not have obtained unanimous consent.

Board members should not:

1. Reveal confidential information provided by contractors or share information with those bidding for association contracts unless specifically authorized by the board.
2. Make unauthorized promises to a contractor or bidder.
3. Advocate or support any action or activity that violates a law or regulatory requirement.
4. Use their positions or decision-making authority for personal gain or to seek advantage over another owner or non-owner resident.
5. Spend unauthorized association funds for their own personal use or benefit.
6. Accept any inappropriate gifts—directly or indirectly—from owners, residents, contractors, or suppliers.
7. Misrepresent known facts in any issue involving association business.
8. Divulge personal information about any association owner, resident or employee that was obtained in the performance of Board duties.
9. Make personal attacks on colleagues, staff, or residents.
10. Harass, threaten, or attempt through any means to control or instill fear in any Board member, owner, resident, employee, or contractor.
11. Reveal to any owner, resident or other third party the discussions, decisions and comments made at any meeting of the Board properly closed or held in executive session.

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I, _____, agree to adhere to the East Central Neighborhood Association Code of Ethics. I understand that I can be held accountable for any actions that violate this code and that I may be removed from my position of board member by a majority vote of the board if found in violation.

Name:

Position:

Signature:

Date: